

Westmoreland Owners' Association
Board Meeting
MINUTES
May 7, 2015

Present: Mary Jane Robertson, Wayne Vick (by telephone), Audrey Word, Pierre Forget for Berkeley Realty, Will Ouzts (at 7:20 p.m.), one homeowner

Meeting was called to order at 7:05 p.m.

Approval of Minutes

The minutes of the February 12, 2015 meeting were approved.

President's Report – Wayne Vick

President's Letter

Letter from Wayne to homeowners introducing the Board and outlining business/committees for the upcoming year was mailed out. Wayne thanked Pierre for his assistance.

Committee Charter Status

Wayne asked the Board for their opinion on starting the committee work or wait for charters to be established. Board members agreed that committees will start before charters. One Board member will sit on each committee:

Wayne - Infrastructure

Audrey – Beautification

MJ – Social/Communications

All Board Members should work to solicit members for committees.

Treasurer's Report – Will Ouzts

The latest financial statements were reviewed. Income and expense are on target.

Beautification Committee

Signage

Recommend signage at front of neighborhood: “No soliciting”

Recommend signage at playground: “Westmoreland Residents and Guests only”

Playground Bench

Audrey is following up on the cost for a bench at the playground

Social/Communications Committee

Neighborhood Directory

Pierre will send MJ examples of homeowner info sheets that include children's name as optional. Mention on info sheet that info will be used for Newsletter distribution and Neighborhood Watch communication, to entice participation. The Social/Communication committee to work on directory, newsletter and new owner welcome letter.

Executive Session

The board moved into closed session to discuss delinquent accounts. All the late accounts pertained to payments for trash collections. It was decided that reminder letters should be sent out in these instances.

New Business:

Downed Tree

Wayne and Will cut-up tree that fell on privacy fence. Pierre will ask contractor to inform the Marshalls when he will be repairing the fence so they are not concerned when they see him in the woods.

Mulch for Playground

Pierre will talk to landscaper about mulching the rec. area since it is part of the contract – New specifics will be discussed at the next meeting, to be included in the landscaping request for proposal.

Neighborhood Watch

Wayne will contact JCC police to come share Neighborhood Watch program information at the next meeting. Pierre will give Audrey contact info for officer in charge of the radar trailer.

Complaint regarding commercial vehicle parking

Wayne will compose a response letter.

Budget for Trash Program

Pierre proposed adding a trash program line item to the 2016 budget for better accountability.

Respectfully submitted by Marlene Armstrong, Secretary, WOA. Prepared from notes taken at the meeting by Pierre Forget.