

Westmoreland Owners' Association
Board Meeting
MINUTES
February 4, 2014

Present: Heidi Anderson, Marlene Armstrong, Brian Hiestand, Pierre Forget for Berkeley Realty

Meeting was called to order at 7:00 p.m.

Approval of Minutes of December 9, 2013

Heidi noted a typo in the "Determination of Officers" section: "was" should be "as".

Motion by Heidi to approve the minutes as amended. Brian 2nded. APPROVED.

Financial Report – Brian Hiestand

Brian indicated that the finances for the year ending Dec 31, 2013 were largely as projected at the December 9, 2013 meeting.

There was further discussion about changing our Registered Agent in order to save money. Heidi and Pierre had both obtained information which appeared to conflict. They are going to exchange notes and do further research if necessary in order to come up with a more definitive answer.

New Business

Road Repair

Pierre indicated that there is still some confusion on the part of homeowners about responsibility for road repair. People are anxious to have VDOT take over the roads. He indicated that the matter was out of his hands. VDOT has indicated that we are on the list for inspection. Aside from checking in from time to time, there is little he can do. Any repairs in the meantime are Bobby Hornsby's responsibility.

2014 Quarterly Meeting Dates

Dates were set for April 28, July 28, October 28 / Annual General Meeting: December 8
All meetings to be held at 7 p.m. at Berkeley Realty, except for the Annual General Meeting to be held at the Human Services Center on Olde Towne Road.

Unfinished Business

Marlene will follow up with Pierre about proceeding with the email update project.

Executive Session

Brian made a motion to move to Executive session. Heidi 2nded. APPROVED.

Follow-up is required to determine whether a homeowner with a trailer violation has been receiving the notices Pierre has sent and that the issue has not been resolved. Brian will report back. In the meantime a tentative hearing date was set for February 20th.

The Board reviewed and discussed the list of owners in arrears compiled by Berkeley Realty.

- A homeowner in arrears for 2013 dues is to be sent to our attorney for collection.
- Waste Management is to be informed that it should cease collection for a homeowner who has not paid for trash collection in the last 3 quarters.
- Other delinquent accounts were deemed to be minor.

Adjournment

Meeting was adjourned at 8:01 p.m.

Respectfully submitted by Marlene Armstrong, Secretary, WOA.